

TRAFFORD COUNCIL

Report to: Accounts and Audit Committee
Date: 19 November 2014
Report for: Information
Report of: Audit and Assurance Manager

Report Title

Accounts and Audit Committee – Work Programme – 2014/15

Summary

This report sets out the updated work plan for the Committee for the 2014/15 municipal year.

It outlines areas to be considered by the Committee at each of its meetings, over the period of the year. The work programme helps to ensure that the Committee meets its responsibilities under its terms of reference and maintains focus on key issues and priorities as defined by the Committee.

The work programme is flexible and can have items added or rescheduled if this ensures that the Committee best meets its responsibilities.

Recommendation

The Accounts and Audit Committee is asked to note the 2014/15 work programme.

Contact person for access to background papers and further information:

Name: Mark Foster – Audit and Assurance Manager
Extension: 1323

Background Papers: None

Committee Meeting Dates	Areas of Responsibility of the Committee					
	Internal Audit	External Audit	Risk Management	Governance (including Annual Governance Statement)	Anti- Fraud & Corruption Arrangements	Accounts
26 June 2014	Agree Committee's Work Programme for 2014/15 (including consideration of training and development) Training & Development – Draft accounts (provided outside committee)					
	- 2013/14 Annual Internal Audit Report	- Audit Progress Report		- Review 2013/14 draft Annual Governance Statement - Accounts and Audit Committee 2013/14 Annual Report to Council		- Pre-audited 2013/14 accounts update - Treasury Management Annual Performance 2013/14 - Insurance Performance Report 2013/14.
6 August 2014	Special Meeting (included an item listed under Exclusion Resolution - Investigation in to Budget Monitoring Arrangements at Trafford Council).					
						- Review 2013/14 pre-audited accounts - Revenue Budget Monitoring Report Period 12 Outturn
25 September 2014						
	- Q1 Internal Audit Monitoring Report	- Audit Findings Report		- 2013/14 Annual Governance Statement (final version) - Budget Monitoring Investigation Action Plan	- Benefit Fraud Investigation 2013/14 Annual Report / Single Fraud Investigation Service update	- Approval of Annual Statement of Accounts 2013/14 - Budget Monitoring Report.

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	Internal Audit	External Audit	Risk Management	Governance (Including Annual Governance Statement)	Anti- Fraud & Corruption Arrangements	Accounts
19 November 2014	Presentation on the STaR Procurement arrangements					
	- Q2 Internal Audit monitoring report	- Annual Audit Letter - Audit Update	- Strategic Risk Register Monitoring Report	Consider improvement actions taken in 2014/15 in respect of 2013/14 governance issues : - Presentation on the Transformation programme / Reshaping Trafford - Budget Monitoring Action Plan update		- Treasury Management : mid-year review - Budget Monitoring Report.
10 February 2015						
	- Q3 Internal Audit monitoring report	- Audit Update - Grant Claims report		- Report on arrangements for 2014/15 Annual Governance Statement - Consider improvement actions taken in 2014/15 in respect of 2013/14 governance issues.		- Treasury Management Strategy - Reserves update - Budget Monitoring Report
24 March 2015						
	- 2015/16 Internal Audit Plan	- Audit Plan - Audit Update	- Strategic Risk Register Monitoring Report	- Consider improvement actions taken in 2014/15 in respect of 2013/14 governance issues.	- Anti Fraud & Corruption / National Fraud Initiative update	- Budget Monitoring Report.